



CANNON BUILDING  
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**STATE OF DELAWARE  
BOARD OF ACCOUNTANCY**

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PUBLIC MEETING MINUTES:	<b>BOARD OF ACCOUNTANCY</b>
DATA AND TIME:	<b>Wednesday, August 15, 2018 at 8:30 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building
MINUTES APPROVED:	September 24, 2018

**MEMBERS PRESENT**

Alison Houck, Professional Member, President  
Sarah Patterson, Professional Member, Secretary  
Susan Benson, Professional Member  
Araya Debessay, Educational Member  
Renee Villano, Professional Member  
John McManus, Professional Member  
Prameela Kaza, Public Member

**ABSENT**

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Kevin Maloney, Deputy Attorney General  
LaTonya Brown, Administrative Specialist II

**ALSO PRESENT**

Dana Rubenstein, DSCPA

**CALL TO ORDER**

Ms. Houck called the meeting to order at 8:52 a.m.

**REVIEW OF MINUTES**

A motion was made by Ms. Villano, seconded by Ms. Patterson, to approve the minutes dated July 18, 2018. The motion carried unanimously.

**Unfinished Business**

Re-Review of Application  
Brittany Harrison

A motion was made by Mr. Debessay, seconded by Ms. Patterson, to approve the application of Brittany Harrison. The motion carried unanimously.

Karen Baptiste

A motion was made by Ms. Houck, seconded by Ms. Villano, to amend the agenda to add Karen Baptiste and approved the application. The motion carried unanimously.

Review of Delaware Specific Course

Wolters Kluwer

A motion was made by Ms. Patterson, seconded by Mr. Debessay, to approve the DE specific course. The motion carried unanimously.

**New Business**

Review of Hearing Officer Recommendations

Knut Knutsen

A motion was made by Ms. Villano, seconded by Mr. Debessay, to accept the consent agreement of Mr. Knutsen. The motion carried unanimously.

Mitchell Smith

A motion was made by Ms. Villano, seconded by Mr. Debessay, to accept the consent agreement of Mr. Smith. The motion carried unanimously.

Review of CPA Permit to Practice Applications

Daniel Steele

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Daniel Steele. The motion carried unanimously.

Erin Swanson

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Erin Swanson. The motion carried unanimously.

Thomas Price

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Mr. Price, contingent upon receipt of CPA Exam scores. The motion carried unanimously.

Yu-Chieh Wu

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Yu-Chieh Wu, contingent upon receipt of CPA Exam scores. The motion carried unanimously.

Yohanan Engelhardt

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Yohanan Engelhardt. The motion carried unanimously.

Evan Brabson

A motion was made by Ms. Houck, seconded by Mr. McManus, to approve the application of Evan Brabson. The motion carried unanimously.

Takuro Arimitsu

A motion was made by Ms. Houck, seconded by Mr. McManus, to table the application of Takuro Arimitsu. The motion carried unanimously.

Review of CPA Firm Permit to Practice Applications  
Forsythia Accounting Services

A motion was made by Ms. Houck, seconded by Ms. Villano, to approve the application of Forsythia Accounting Services. The motion carried unanimously.

Lori Console CPA, LLC

A motion was made by Ms. Houck, seconded by Ms. Villano, to approve the application of Lori Console CPA, LLC. The motion carried unanimously.

Review of Delaware Specific Course  
Loscalzo Institute, A Kaplan Company

A motion was made by Ms. Houck, seconded by Ms. Villano, to table the Delaware Specific Ethic course until the September 24, 2018 scheduled board meeting.

Request for CPA Exam Credit Extension Request  
Dongna Wang

The board is allowing an extension until 12/10/18, if the REG is taken in the quarter four testing window.

Ratification of Applications- Reciprocity

A motion was made by Ms. Houck, seconded by Ms. Villano, to ratify the applications of Matthew Chance, Sisi Zhang and Taanya Brown. The motion carried unanimously.

**OTHER BUSINESS BEFORE THE BOARD (For Discussion Only)**

The Board discussed changing the September and November meeting dates. Ms. Brown will review the calendar and make the changes.

**PUBLIC COMMENT**

**NEXT SCHEDULED MEETING**

The next meeting will be held September 24, 2018 at 8:30 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

A motion was made by Ms. Kaza, seconded by Ms. Houck to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:13 a.m.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style with a large initial "L" and a long, sweeping underline.

LaTonya Brown  
Administrative Specialist II